FORM 1099 PREPARATION

Upload this form to dtaxaccounting.com portal - do NOT email it.
~Never email anything with a social security number.~

All the forms must be submitted no later than January 20th, 2023.

An invoice with ACH payment link will be sent to your email address upon order receipt.
Credit Card payment option is availalbe upon request and which will includes 3.5% processing fee.

PAYER INFORMATION (this is information about you or your business, as the issuer of the 1099)

Payer Legal Name[1]	Payer Trade Name[2] (if applicable)	Payer tax ID[3]	Street Address	City	State	Zip	Phone	Email

[1] Payer Legal Name — Your name as an individual (if sole proprietor or Single Member LLC) or your business name (if a corporation, partnership, multi -member LLC, etc.)

[2] Payer Trade Name — Your company DBA or the name of your Single Member LLC

[3] Payer tax ID — Your tax ID -either your SSN or FEIN number.

[4] Email — The email you want shown on the recipients' 1099 for them to use if they have questions

RECIPIENTS INFORMATION (this is information about the people or businesses whom you paid)

Payment for[1] (see choices below)	Recipient Name	Type of tax ID[2]	Recipient tax ID[3]	Recipient Trade Name[4] (if applicable)	Street Address	Address Line 2	City	State	Zip	Recipient's Email	Box 1 Amount paid [5]	Box 6a Work State[6] (2 letters)
Service		EIN										
Service		EIN										
Service		EIN										
Service		EIN										
Service		EIN										
Service		EIN										
Service		EIN										
Service		EIN										
Service		EIN										
Service		EIN										

[1] Payment for — enter "Services" or "Rent" or "Interest" or "Royalty"

[2] Type of tax ID enter "EIN" or "SSN"

[3] Recipient tax IDEitheran SSN or FEIN number .

[4] Recipient Trade Name — example :DBA, name of Single Member LLC, etc.

[5] Box 6a State — What state was the vendor in when they did the work? If multiple states, make separate 1099 for each state.